

Robinson Secondary School PTSA Board Meeting
Thursday, October 13, 2011

Attendees:

Manny Mangahas, Lisa Chandler, Kathe Naughton, Mike Fones, Anne Boley, Michael Mukai, Tamira Pouncil, Stacia Camby, Cheryl Miller, Rachel Schreiman, Suzanne Tsacoumis, Terri Min, Ingrid Calarco, Lynn Horton.

The meeting was called to order at 6:59 p.m. by Suzanne Tsacoumis.

Approval of meeting agenda:

A motion was made to approve the meeting agenda by Mike Mukai, seconded by Kathe Naughton, and unanimously approved by the board.

Approval of minutes from previous meeting:

A motion was made to approve the meeting minutes from the September PTSA meeting by Rachel Schreiman, seconded by Mike Mukai, and unanimously approved by the board.

Treasurer's Report:

Rachel Schreiman presented an updated budget with the following notes:

- We are quickly approaching our dollar budget for membership
- Directory sales came in over budget

Rachel needs another person to do bank reconciliations – needs one other person than herself. Stacia Camby volunteered to reconcile the bank statement on a monthly basis.

President's Report (Mike Mukai and Mike Fones in lieu of Mr. Meier)

Mike Mukai, Associate Principal, reported that the PSAT was given this week (Wednesday) and all went well. However there is some discussion of having the Senior meeting the same day as the PSAT next year because it seems to be turning into a 5-day weekend for some of the seniors – Saturday, Sunday, Monday (Columbus Day), Tuesday (Senior 'Skip' Day), Wednesday (Seniors not required to come to school because 9th, 10th, & 11th are taking PSAT). The Senior meeting is where the seniors order caps and gowns for June graduation.

Mike also reported that the Robinson / Lake Braddock football game is this week. It is a friendly rivalry, though, which should make for an exciting game. Robinson has requested additional security for the game because so many people are expected. Robinson staff also invited the Lake Braddock staff to have an early dinner together so they could foster more good will and present a united front at the game.

Mike Fones, Middle School representative to the PTSA, reported that the teacher teams in the middle school were very happy with the extra time they had on Wednesday (PSAT day for 9th, 10th, 11th) to work together for planning and collaboration.

Stacia Camby asked Mike Mukai where Rick Mondloch had gone. Mr. Mondloch was the school's liaison to the PTSA last year whenever Dan Meier could not attend. Mike reported that Mr. Mondloch is now Assistant Principal at Irving Middle School. Mike said that it is common for Leslie Butz, Assistant Superintendent of Cluster VI, to take people who want to rise within the FCPS system and move them around to various schools to get as much experience as possible in different roles.

Funding Requests:

There were 5 funding requests received.

1. Ashley Faaborg – Science Special Education – requested funds from the PTSA for professional development for a seminar on anxiety disorders in students. She will receive the training first hand, then return and give training to other teachers at the school. Total cost is \$180.00. She is requesting \$100 from the PTSA. There are funds budgeted for this expense in the PTSA's current budget. A motion was made to approve the request by Mike Fones, seconded by Lynn Horton, and unanimously approved by the board.
2. Colleen Reynolds – English Department – requested funds from the PTSA for the Carousel Art & Literary magazine. There are approximately 30 students involved in the production of this magazine. Their total cost is \$2,000 – \$2,300. She is requesting \$500 from the PTSA. There are funds budgeted for this expense in the PTSA's current budget. A motion was made to approve the request by Anne Boley, seconded by Terri Min, and unanimously approved by the board.
3. Debbie Scott and Marianne Keith – Library staff – requested funds from the PTSA to attend a Virginia state conference in Richmond in November. This conference benefits all teachers and students in the school. Their total cost is \$750. They are requesting \$350 from the PTSA for lodging expenses. This started a discussion on equity of distribution. We've typically only provided funds for 1 staff person attending 1 event. Suzanne asked Mike M. to ask Dan to get a sense of if 2 people are needed for this conference. We are happy to provide the funds but we don't currently have a policy for helping more than 1 person per event. This funding request has been put on hold pending further discussion.
4. Michael Horanski – Chorus – requested funds from the PTSA for a global choral competition to be held in July 2012. This is expected to benefit 63 students. Their total cost is approximately \$50,000. They are requesting funds from the PTSA in any amount chosen by the PTSA.

Discussion: There are groups that have boosters and groups that don't have boosters – in the past, we have provided funds differently based on if the group has boosters or not. We need to determine a limit per student per event as partially discussed in #3 above. This will require further discussion. This funding request had been put on hold pending further discussion.

5. Adrienne Forte – English Department – requested funds for the Medallion newspaper which is produced by middle school students as an after school club. Their total cost is \$2400. She is requesting \$600 from the PTSA. The PTSA has only budgeted \$500 for this item. Rachel suggested that we approve the line item amount then tell Adrienne to check with us later in the year to see if we have more money available due to unbudgeted income. A motion to approve the funding for \$500 was made by Rachel Schreiman, seconded by Manny Mangahas, and unanimously approved by the board.

Legislative:

Lynn Horton reported that she has found a co-chair for the legislative committee and they have been working together to produce the Candidate's Forum scheduled for Wednesday, October 19, 2011. So far they have put notifications on the Patch website(s). Thirteen total candidates are participating from the senate, house of delegates, sheriff, and board of supervisors contests. The event will start at 6:30 and end at approximately 8:30. Volunteers are needed for this event – Lynn is working with Terri Min to secure volunteers. We discussed trying to use traffic cones to block off the small front parking lot for the candidates, but Mike M. stated that it is hard to control that if there is not a person physically

there to deter others from moving the cone and parking there. He suggested the candidates use the black top area just outside the field house (gym) for up-close parking. This way the lot can be opened just in time for the candidate's use.

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Membership:

Lisa Chandler reported that there are currently 1101 members from Locker Days, Back to School Nights, mail-ins, and online. Membership forms keep coming in every week. The online sales accounted for about 1% of the memberships. Hopefully more people will use that method next year.

Health and safety:

Suzanne announced that the next Health and Safety program (Drug and Alcohol Awareness Night) is scheduled for November 15.

Reflections:

Two submissions have been received so far. They are in the PTSA locker in the main office ready to be picked up by the Reflections chair.

Marketplace:

Ingrid Calarco reported that she has a co-chair for the Marketplace – Cheryl Miller – Welcome Cheryl!

Many raffle prizes have been secured, but more are still needed. Terri Min asked how do you ask businesses for donations. Ingrid showed a letter that she had that tells the business what we are asking them for and thanking them for their support. Donations are tax deductible. Mike M. made more copies of the solicitation letter for Ingrid to pass around. Terri and Rachel made plans to ask for donations at places they go to.

Manny and Ingrid will be selling raffle tickets at the football game Friday night. A KIT message went out about purchasing raffle tickets online. Ingrid has cleared the way to sell raffle tickets during lunch every day of homecoming week.

Ingrid and family painted sandwich boards to advertise the Marketplace. Three signs are already placed. Manny will pick up a board from Ingrid to be placed in downtown Clifton.

Political-type signs to advertise marketplace come in next week and will need to be placed around in good locations.

Ingrid is trying to fit everyone in the main hallway and thinks she'll be able to do it, but she has had some last minute entries by some school groups.

We cannot use Russell Theater for the Marketplace since it will already be set up for the play the following week. The Armed Forces band will go in Davala Hall. There will be entertainment in the cafeteria - jump rope team, fencing demonstration, drama club, student rock band.

Advertising is being done by Deb Mueller. Julio Pascual, Robinson parent, works for The Washington Post and is having the Marketplace ad placed in that paper the week of the event. Ingrid has also pursued advertising in the Valor Dictus, Good Morning Robinson, and the buyer's guide which goes in your mailbox.

New Business:

Incorporating a student on the PTSA executive board.

Manny Mangahas developed a plan for incorporating a student on the PTSA executive board. He will need a couple of other board members to help evaluate student applications. Terri Min and Rachel Schreiman volunteered to help Manny.

The meeting was adjourned at 8:55pm.