



ROBINSON SECONDARY SCHOOL 2010-2011 PARENT VOLUNTEER PROGRAM

Robinson needs YOU.

Please check all volunteer activities you are interested in participating in. ALL VOLUNTEERS, NEW AND RETURNING, ARE REQUESTED TO USE THIS FORM! Thank you for your support! Any questions, call Terri Min, PTSA Volunteer Coordinator, 703-978-7585, email volunteercoordinator@robinsonptsa.org. Drop your completed form off at the PTSA Membership Table on Locker Distribution Days (9/1/10, 9/2/10 & 9/3/10) or Back to School Nights (9/15/09 & 9/22/09); or mail to Terri Min, PTSA Volunteer Coordinator, 10155 Marshall Pond Road, Burke, VA 22015; or, sign up on-line: <http://www.robinsonptsa.org/volunteer.html>.

VOLUNTEER ACTIVITIES – SPECIFIC EVENTS:

- Back to School Night – Sept. 15 = MS; Sept. 22 = HS
- School Pictures (Sept. 7/8 - HS, Sept. 9/10 - MS) – Assist photographer as needed.
- Health Screening (Oct. 5-6)
- Book Sale – Nov. 11 – 13 - Book pickup, Sorting, Event Set up, Event Sales, Event, take down
- Flu Clinic - November 13
- Art Show – (Date TBD) Help with set up (after school), hospitality, and take down (evening)
- Thanksgiving Lunch Helpers

REGULAR VOLUNTEER ACTIVITIES:

- Clinic – Assist clinic aides with sick & injured students and paperwork – weekly/biweekly. Training session required
- Media Center Aide – Assist with library duties ½ day, weekly, biweekly _____ (Day of week)
- Class Volunteer – Class of: 2010 2011 2012 2013 2014 2015 (Circle all that apply)
- Copier - copy printed materials as needed

MIDDLE SCHOOL ONLY:

- Magazine Drive – (Sept.-Oct.) – Very important fundraiser! Help with () Prize distribution or () Daily order tallying
- Middle School TEAM Helper – assist a team with clerical work, e.g. copying; Sunshine club; chaperone field trips
Circle: Red Green Blue Purple Gold Stars Comets Lasers Eagles Champions
- I am available during the day to help with activities

PTSA COMMITTEES:

- Education (Middle) Education (High School) Education (Special)
- Health and Safety (Middle and High School)
- Hospitality – Bake/cook for PTSA activities, such as Sub-school coffees & activities, Welcome New Families to the Area Reception, Staff Appreciation, Art Show, Academic Reception, Teacher Appreciation Day, etc.
- Ramgarden Landscaping – Help with Robinson’s lovely front garden and other beautification activities.
- Scholarship Committee – award PTSA scholarships to deserving scholarship candidates (9, 10 and 11 grade parents only)
- Publicity – Make signs and/or posters, write press releases, take photos for newspapers, help advertise events

WHEN NEEDED:

- Call Me If Needed Committee – Short notice activities, and when I’ve run short of volunteers
- Available during the day to help. CALL ME!

Thank you for being a volunteer. The PTSA will email/phone you to confirm your volunteer choices. There may be times when only a limited number of volunteers are needed; therefore, if you are very interested in volunteering for a particular event, contact the Robinson PTSA Volunteer Coordinator, Terri Min, directly at 703-978-7585.

NAME: _____ HOME PHONE: _____ CELL: _____

EMAIL(s): _____

NAME & GRADE of your student(s): _____